

# Alumni Council Charter

*(Made under section 15 Council Regulation)*

## 1 Definitions

In this charter:

**“candidate”** means, in respect of a particular faculty group, a person who is a member of the alumni of the University nominated for election to the Alumni Council to represent that particular faculty group.

**“faculty group”** means, in relation to the election of members of the Alumni Council, any one of the following groupings of academic units (or predecessors as applicable):

- (a) Faculty of Architecture, Building and Planning and Melbourne School of Engineering;
- (b) Faculty of Arts and Faculty of Fine Arts and Music;
- (c) Faculty of Business and Economics and Melbourne Business School;
- (d) Faculty of Medicine, Dentistry and Health Sciences;
- (e) Faculties of Science and Veterinary and Agricultural Science; and
- (f) Melbourne Law School and Melbourne Graduate School of Education.

## 2 Membership

(1) The Vice-Chancellor must appoint to Alumni Council:

(a) as voting members, no more than 16 alumni including the President appointed under section 15 of Council Regulations provided that

- (i) the appointees are not members of University Council;
- (ii) the appointees are not University professional staff;
- (iii) no more than two members are University academic staff; and
- (iv) at least six are elected according to provision 3 of this Charter.

(b) as non-voting members, two University representatives on the recommendation of the Vice-Chancellor; and

(c) no alumni who has been a member of Alumni Council for more than six years unless exempted by a specific University Council resolution.

(2) The Vice-Chancellor, in making appointments under (1) must as far as possible, seek to achieve diversity in age, gender, level of previous engagement as an alumni and state or country of residency.

(3) The period of office for each member of the Alumni Council ceases:

- (a) after two years from appointment; or
- (b) for voting members, upon appointment to University Council or commencement as a professional staff member of the University.

(4) The Vice-Chancellor may fill any casual vacancy.

## 3 Elections

(1) The University must hold an election in 2016, and every second year thereafter, for appointment to Alumni Council under this Charter.

(2) Candidates for election must be nominated by a member of the alumni of the University.

(3) Each candidate for election must nominate a faculty group of which the candidate is an alumnus and for which the candidate is seeking election.

- (4) Only one candidate may be elected from each faculty group.
- (5) All alumni may vote in elections for every faculty group provided they only vote once in each faculty group for which an election is being held.
- (6) The appointment to Alumni Council as an elected member is the candidate receiving the most votes in the faculty group that the alumni represents
- (7) Where two or more candidates for one faculty group each receive the equal highest number of votes, the Vice-Chancellor may determine which candidate to appoint as the representative for that faculty group.

**4 Alumni Council Proceedings**

- (1) Subject to section 15 of the Council Regulations and to this charter, the Alumni Council may regulate its own proceedings.
- (2) The Alumni Council may present an annual report to alumni.

**5 Appointment of the President as head of Alumni Council**

- (1) In accordance with Section 15 (2)(a) of the Council Regulation, the President of Alumni Council is appointed by the Council on the recommendation of the Vice-Chancellor.
- (2) In making the recommendation, the Vice-Chancellor must take account of any advice of the Alumni Council.

**6 Review**

The Vice-President (Advancement) must review this Charter annually and recommend any amendments to Council for approval.